



CEDAR FALLS COMMUNITY CENTER
528 Main Street, Cedar Falls, IA 50613

Community Center Board Minutes
Wednesday, July 12, 2023, 1:00 p.m.
Library Conference Room

I. Member Burum called the meeting to order at 1:00.

II. Roll call:

<u> X </u>	Maureen Burum (6/30/2023)
<u> </u>	Phyllis Carter (6/30/2024)
<u> X </u>	Tori Hale (6/30/2024)
<u> X </u>	Lorene Hosler (6/30/2025)
<u> X </u>	Larry Petersen (6/30/2023)

Others present were Library Staff: Timothy Daniels, Tessa Michaelsen, Kelly Stern.

III. Agenda (corrections/additions/deletions/approval)

Assistant Daniels noted he forgot to put the next meeting date on the agenda that was sent out, but the paper agenda has the correct date of October 11th as the next meeting date.
Motion: (Hosler, Petersen) to approve the agenda as amended. Passed.

IV. Minutes (correction and approval)

Motion: (Petersen, Hosler) to approve the minutes. Passed.

V. Board feedback: questions, comments

Member Burum inquired about an update regarding the flooring, etc. changes that will be happening at the center. Director Stern gave an overview, and noted that she has asked the Cedar Falls Community Foundation about a grant to help pay for the furniture.

VI. Unfinished Business

None

VII. New Business

a. Community Center operations update

Assistant Michaelsen noted that she will be shifting her role since she was recently hired as a full-time library assistant. She noted that she will be on leave for a little bit of time as well.

Assistant Michaelsen noted that she is working on updating the training document for the next person that will be hired for her position. Member Hosler noted that Assistant Michaelsen will be missed.

b. Community Center CIP update

The update was given during Section V above.

c. Miscellaneous

Director Stern noted that a new fee schedule was recently approved. Member Burum inquired if there have been many rentals. Assistant Michaelsen noted that the rentals slow down a little after graduation season, but she recently completed two rental contracts. Member Hosler inquired about how the trip to the National Mississippi River Museum went. Assistant Michaelsen gave an overview of the trip. A discussion regarding reappointment of members happened with one member noting that they did not want to be reappointed, and one did want to be reappointed.

VIII. Agenda items for next meeting
None

IX. Next meeting: Wednesday, October 11 at 1:00 p.m., Library Conference Room
None

X. Adjournment
Motion to adjourn (Petersen, Hale). Passed. Meeting adjourned at 1:18.

Respectfully submitted,
Timothy Daniels, Secretary Pro-Tem